

June 2017

Dear Parent/Guardian

Student Progress Review – Tuesday 4th July 2017
Individual Student/Parent Consultation Sessions

As you are aware, the College suspends lessons for the day during the autumn, spring and summer terms so that tutors can meet with students and discuss academic progress in each of their different subjects, and plan targets that will help them go on and achieve their potential. This process is called Student Progress Review and with the increasing amount of data and analysis that is now available on performance, it has become a vital part of a student's development, heightening their awareness of their learning strengths and weaknesses.

We are very keen for you as parents **to attend** the 'Student Progress Review' meeting this July, so you can be fully briefed on your child's progress over the course of the academic year, and be clear on what areas they need to focus on over the summer holidays to help improve their progress next year.

Can you please ensure that your child agrees an appointment time with their tutor during the course of the day (between 8.30am and 4.30pm) that you can also make.

We look forward to seeing you and for your active involvement and support in your child's educational academic and personal progress. Please return the reply slip to indicate that you have received this letter and whether your child will require a College meal.

Yours sincerely

Mrs S Bennett
Headteacher

(Please return reply slip to your Form Tutor)

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A packed lunch can be provided for students in receipt of Free School Meals.

(Please tick if required)

Name of Student: _____ Tutor Group: _____

I have received notification of the closure of the College on Tuesday 4th July 2017 to allow for the personal and individual progress interviews between student parents and their tutors.

Signed: _____ (Parent/Guardian)