

October 2017

Dear Parent/Guardian

Mock Interview Day – Thursday 19th October 2017

As part of our comprehensive careers education and work related learning programme we will be holding a Mock Interview Day for our Year 11 students on Thursday 19th October 2017. A number of representatives from local businesses and colleges will be giving their time voluntarily to interview students. Your youngster will be given the opportunity to practice their interview skills and to benefit from the advice and guidance they receive in the feedback on their performance.

In order to make this experience more realistic we ask students to wear clothing appropriate for an interview rather than College uniform. Students will attend lessons as normal during the day, but will be allowed to attend their interview at an allocated time.

In preparation for Mock Interview Day students have been working on their CVs, application forms and interview technique in their PSHE lessons this half term. Students will receive an Achievement Portfolio in which to present their CVs, certificates and achievements, these will be issued during the week before Mock Interview Day. These folders can be used in the future for College and Apprenticeship Interviews.

Yours sincerely

Mrs S Bennett
Headteacher